

東海大學教學評鑑委員會組織規程

中華民國 87 年 4 月 18 日第 110 次教務會議通過
中華民國 96 年 12 月 4 日第 133 次教務會議修正通過
中華民國 99 年 11 月 23 日第 140 次教務會議修正通過
中華民國 108 年 11 月 12 日第 164 次教務會議修正通過
中華民國 112 年 4 月 18 日第 171 次教務會議修正通過

- 第一條 本校為施行優良教學評鑑制度，實現「有效教學」和激發教學回饋效應之目標，特設立教學評鑑委員會（以下簡稱本委員會）。
- 第二條 本委員會之職權如下：
- 一、設計教學評鑑實施方式。
 - 二、決定教學評鑑量表和評鑑結果報表之應用。
 - 三、研擬教學評鑑回饋系統。
 - 四、議決其它有關教學評鑑重要事項。
- 第三條 本委員會之組織人員為教務長、各學院院長、圖資長、體育室主任、軍訓室主任、共同學科暨通識教育中心主任、教學發展中心主任、統計學系系主任、評鑑專家2至4人等，教務長為召集人。必要時得成立執行工作小組。
- 第四條 本委員會開會時由召集人擔任主席，主席因故不能出席時，得指定委員一人代理之。
- 第五條 本委員會須有委員過半數出席始得開議；須得出席委員過半數之同意始得議決事項。
- 第六條 本委員會以每年開會一次為原則，必要時得召開臨時會議。
- 第七條 本規程經教務會議通過後施行。

Regulations for the Organization of the Teaching Evaluation

Committee of Tunghai University

Approved at the 110th Academic Affairs Meeting on April 18, 1998

Amended and approved at the 133rd Academic Affairs Meeting on December 4, 2007

Amended and approved at the 140th Academic Affairs Meeting on November 23, 2010

Amended and approved at the 164th Academic Affairs Meeting on November 12, 2019

Amended and approved at the 171st Academic Affairs Meeting on April 18, 2023

- Article 1 To implement an effective teaching evaluation system and achieve the objectives of promoting effective teaching and fostering meaningful feedback on teaching performance, Tunghai University hereby establishes the Teaching Evaluation Committee (hereinafter referred to as “the Committee”).
- Article 2 The responsibilities of the Committee shall be as follows:
1. To design the methods and procedures for conducting teaching evaluations.
 2. To determine the teaching evaluation instruments and the utilization of evaluation reports and results.
 3. To develop and improve the teaching evaluation feedback system.
 4. To deliberate and decide upon other important matters related to teaching evaluation.
- Article 3 The Committee shall consist of the Dean of Academic Affairs, the deans of all colleges, the University Librarian and Chief Information Officer, the Director of the Department of Physical Education, the Director of the Military Instructor Office, the Director of the Center for General Education, the Director of the Center for Teaching and Learning, the Chair of the Department of Statistics, and two (2) to four (4) evaluation specialists. The Dean of Academic Affairs shall serve as the Convener of the Committee. When necessary, a task force may be established to carry out implementation-related work.
- Article 4 The Convener shall serve as Chairperson of Committee meetings. If the Chairperson is unable to attend a meeting, he or she may designate another Committee member to serve as Acting Chairperson.
- Article 5 A meeting of the Committee shall require the attendance of more than half of all Committee members to constitute a quorum. Any resolution shall require the approval of a majority of the members present.
- Article 6 The Committee shall meet once each academic year in principle. Special meetings may be convened when necessary.
- Article 7 These Regulations shall take effect upon approval by the Academic Affairs Meeting.